



**Division of Procurement and Contracting**

Date: 6/20/2018

Subject: LODGING, MEAL AND CONFERENCE FACILITES

Solicitation/Bid Number: DMVA- 6100045945

Opening Date/Time: 6/28/2018 9:00 AM

Flyer Number: 05

To All Suppliers:

The Commonwealth of Pennsylvania defines a “Flyer” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

The following questions have been submitted for this procurement. The answers are below each question:

1. Regarding the total asked for on cost submittal. It is very vague as to what total you want? Are you looking for the compete total for 5 years or per person per day total or how ?

Add together all of your costs entered on the Cost Submittal Template, Appendix D and enter that figure for your total.

**For electronic solicitation responses:**

- Attach this flyer to your solicitation response. Failure to do so may result in disqualification.
- To attach the Flyer, download the Flyer and save to your computer. Move to “My Notes”, use the “Browse” button to find the document you just saved and press “Add” to up load the document.
- Review the Attributes section of your solicitation response to ensure you have responded, as required, to any questions relevant to flyers issued subsequent to the initial advertisement of this bid opportunity.

Except as clarified and amended by this Flyer, the terms, conditions, specifications, and instructions of the solicitation and any previous flyers, remain as originally written.

Very truly yours,

Name: Rebecca J. Jacovino-Smith  
Title: Chief, Procurement and Contracting  
Email: [rjacovino@pa.gov](mailto:rjacovino@pa.gov)

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Contractor's Signature